

NOT-FOR-PROFIT FINANCIAL MANAGEMENT AND REPORTING

In collaboration with Center for Not-For-Profit Accounting and Financial Management

This ten session certificate program provides rigorous and in-depth training in NFP financial accounting and management concepts and principles, as well as the many reporting requirements for individuals who work in or with NFP organizations. The program covers a wide range of NFP accounting, financial and regulatory concepts specific to the operations of NFP organizations.

Upon completion of this program, participants will learn:

- NFP formation and applying for tax exemption
- Unique characteristics and terminology of NFP organizations
- Board fiduciary responsibilities and compliance with NP revitalization act
- Accounting system and control environment
- How to classify and record grants and restricted contributions
- How to read and understand NFP financial statements and form 990
- Proper and effective budgeting techniques
- Handling a financial, regulatory or compliance audit
- Many tips and suggestions for avoiding internal and external problems

Program Outline:

- NFP formation and applying for tax exemption
- NFP Accounting Systems and Control Environment

- Budget Development
- NFP Financial Management and Board Responsibilities
- NFP GAAP and Key elements of NFP Financial Statements
- Recently approved changes to NFP GAAP by FASB
- Employee/Independent Contractor Classification
- Annual Returns (990, CHAR500, etc.)
- Financial, Government and Regulatory Audits

Program Dates: Wednesdays, 6-8pm, October 2nd through December 4th, 2019
(ten sessions)

Location: This program is offered in midtown Manhattan and facilitated by
Laurence Scot, MBA, CPA

Tuition: \$1,300

Includes: Certificate of attendance and all class materials

For information and registration email ezavala01@manhattan.edu

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